

# ACCURAY

## ANNUAL MEETING OF STOCKHOLDERS OF ACCURAY INCORPORATED

NOVEMBER 20, 2020

### RULES OF ORDER

Welcome to Accuray Incorporated's Annual Meeting of Stockholders (the "Annual Meeting"). In fairness to all stockholders in attendance and in the interest of an orderly meeting, we would like to remind you to honor the following rules of conduct:

1. The business of the meeting will be taken up as set forth on the Agenda provided. When an item on the Agenda is before the meeting for consideration, stockholders should please confine their questions to that Agenda item.
2. In order to vote or submit a question at the Annual Meeting, you must be a stockholder as of the close of business on the record date of September 21, 2020. To vote or submit questions, please login as a stockholder by entering the 16-digit control number which is on your Notice of Internet Availability of Proxy Materials, your proxy card or the instructions accompanying your proxy materials. If you have voted your shares prior to the start of the Annual Meeting, your vote has been received by the Company's inspector of elections and there is no need to vote those shares during the Annual Meeting unless you wish to revoke or change your vote.
3. If you wish to ask a question, please type your question into the "Ask a Question" field on the web portal, and click "Submit." Please include your name and affiliation, if any, when submitting a question. Please note that if you have a question on Accuray's operations not otherwise related to the business of this meeting, an opportunity will be provided to present such questions during the "Question and Answer Session" listed on the Agenda.
4. To allow us to answer questions from as many stockholders as possible, we will limit each stockholder to a total of no more than two questions or comments. Please keep questions succinct and cover only one topic per question. Questions from multiple stockholders on the same topic or that are otherwise related may be grouped, summarized, and answered together.
5. The views and comments of all stockholders are appreciated. However, the purpose of the meeting will be observed, and the Chairman or Corporate Secretary will stop discussions that are:
  - Irrelevant to Accuray's business or to the business of the Annual Meeting;
  - Related to material non-public information of Accuray;
  - Related to pending or threatened litigation;
  - Derogatory;
  - Subject to resolution by collective bargaining;
  - Disorderly;
  - Substantially repetitious of statements made by other stockholders;

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- Related to personal grievances; or
  - Out of order or not otherwise suitable for the conduct of the Annual Meeting as determined by the Chairman or Corporate Secretary in their reasonable judgment.
6. As a courtesy to speakers, recording of the Annual Meeting is strictly prohibited.
  7. If you have difficulty accessing the meeting, please call 1-800-586-1548 (US) or 1-303-562-9288 (International). Technicians will be available to assist you.
  8. The Chairman has sole authority to preside over the Annual Meeting and make any and all determinations with respect to the conduct of the Annual Meeting, including, without limitation, the administration and interpretation of these rules and procedures. The Corporate Secretary shall assist the Chairman in the administration of these rules.

Thank you for your cooperation.